

THREE RIVERS & WATFORD SHARED SERVICES JOINT COMMITTEE

Date of meeting: 28 June 2010

PART A

AGENDA ITEM

6

Title: PERFORMANCE MANAGEMENT 2010/11

Report of: Director of Corporate Resources & Governance – Three Rivers D.C.

1. **SUMMARY**

1.1 This report provides an update on the performance of the shared services in the current year.

2. **RECOMMENDATIONS**

2.1 That the Committee notes this report.

Contact Officer:

For further information on this report please contact:

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Report approved by:

Tricia Taylor – Executive Director – Watford B.C.

3. **DETAILED PROPOSAL**

3.1 Attached at Appendix 1 is a Monitoring Report to the end of June 2010.

3.2 This report concentrates on:-

- The headline position of services
- The performance indicators that are being collected. Members are asked to confirm the indicators that are required. The purpose is to ensure that the data is collected just once and used many times, i.e. that there are not ad-hoc requests for different data from either council.
- The projects that are to be carried out in this financial year. The report provides commentary on progress that is being made, the capacity to achieve the projects included in service plans, and barriers to their completion.

4. **IMPLICATIONS**

4.1 **Policy**

4.1.1 The recommendations in this report are consistent with the policies of Three Rivers District Council, Watford Borough Council and the Joint Committee.

4.2 **Financial**

4.2.1 Budget monitoring information will be placed on the intranet. Members will be alerted as soon as it is available. A formal budget monitoring report will be provided to the Committee at its next meeting.

4.3 **Legal Issues** (Monitoring Officer)

4.3.1 None specific to this report.

4.4 **Risk Management and Health & Safety**

4.4.1 There are no risks associated with the decision members are being asked to take.

4.5 **Equalities**

4.5.1 *Relevance Test*

Has a relevance test been completed for Equality Impact?

No

There is no proposed change to the shared services.

4.6 **Staffing, Accommodation, Community Safety, Sustainability & Environment, Communications & Website and Customer Services**

4.6.1 None Specific

Appendices

1 Monitoring Report – June 2010.

Background Papers

No background papers were used in the preparation of this report.